

Internship

Vista Capital Partners

Vista Capital Partners is one of the leading financial advisors in the Pacific Northwest and has become a career destination. Our unique investment philosophy, standard-setting client services, and engaging work environment help to attract and retain top talent. Our core purpose is to build happier and more prosperous lives.

We believe a healthy work/life balance is essential – happy employees provide the best possible service to our clients. To that end, we engage in regular team-building exercises, provide time for employees to volunteer in the community, and offer periodic sabbaticals.

Vista's continued growth has created an opportunity to introduce an internship program this summer. Undergraduate and/or graduate students who are interested in financial services are invited to apply.

Duties and Responsibilities

We are looking for an individual with a great attitude, works well in a team environment, and can handle a variety of projects.

Potential projects include:

- Support Chief Investment Officer and perform investment related projects
- Assist financial planner with wealth management projects
- Participate in investment team meetings
- Sit-in on client account review meetings
- Assist with client related projects
- Utilize various financial planning tools and resources

Core Values

We will hire the person who best embodies and embraces Vista's core values:

- **Act with Integrity**
Successful relationships are built on trust.
- **Strive for Simplicity**
Keeping things simple allows us to focus on what truly matters.
- **Be Passionate**
An unwavering belief in what we're doing brings out the best in us. Passion inspires and is contagious.
- **Demand Excellence**
Our clients and colleagues deserve our best effort. Always.

- **Enjoy the Journey**

A fun and flexible work environment allows our people to enjoy happy and fulfilling lives.

Qualifications

- Undergraduate or graduate student
- Available in June 2018 through August 2018
- Organized and detail oriented
- Friendly and service-oriented
- Superb communication skills—written and oral
- Proficient with computers and software packages, particularly Microsoft Word, Excel, PowerPoint, and Outlook

Salary and Benefits

- Offering \$15 an hour for approximately 8—10 weeks of work at 35 hours/week.

How to Apply

- Interested applicants should send their resumes with a cover letter to: Anika Hedstrom, anika@vistacp.com, or fax to Anika at 503-772-1229. Mailing address is:

Vista Capital Partners
9755 S.W. Barnes Road, Suite 595
Portland, OR 97225

- We will contact you if we believe your qualifications meet our needs. Thank you!

Vista Capital Partners is an Equal Opportunity Employer